

Rules & Policies

Farwell Farmers Market (Vendor Copy)

Scope of Operation:

The Farwell Farmers Market is hereby defined as a Village-approved and regulated marketplace designed for the sale of farm produce, prepared foods, and arts and crafts, as designated below. The organization, rules, regulations, administration, and management of the Market, including the resolution of any disputes, fall under the authority of the Village Council Board.

Details of Operation:

- 1st weekend in May through 1st weekend in October
- Saturdays: 9:00am-2:00pm
- 124 W. Illinois St., Farwell MI 48622 (pole barn building on the corner of Illinois St. and Hall St.)

Fees:

- \$15.00 10'x10' space – daily rate
- \$5.00 canopy rental
- \$5.00 extra table and chairs rental
- \$185.00 full season (every Saturday)

Vendor Spaces:

- 10' x 10' spaces inside the market building
- 10' x 15' spaces under the overhang
- 10' x 20' spaces on the front grass lawn

Items for Sale:

- Michigan-grown fruits, vegetables, and nuts
- Michigan-produced meat and poultry products
- Dairy (must have own state license)
- Plants, seedlings, and transplants
- Eggs, honey, maple syrup
- Fresh or dried flowers
- Food products such as jams, jellies, and baked goods
- Non-food animal products such as fiber, fleece, feathers, and yarn
- Hand-made arts and crafts

Items NOT Allowed for Sale:

- Live animals
- Rummage sale items, wholesale items for resale, flea market items, or trinkets
- Acidified foods (e.g., pickles)
- Low-acid canned foods (e.g., green beans, corn, pickles)

Rules for Vendors:

1. All items brought for sale at the Farwell Farmers Market (farmer, artisan, and/or handcrafted) must be high quality. All produce must be washed (if applicable), fresh, and of top quality.
2. Vendors are responsible for ensuring they possess the proper certification/licenses with the Michigan Department of Agriculture and/or the Health Department, where applicable. Meeting this requirement rests solely with the vendors. Vendors must have this documentation with them for presentation to the Market Master.
3. Vendors are responsible for ensuring they possess a sales tax license with the Michigan Department of Treasury and remit sales tax where required by law. Meeting this requirement rests solely with the vendor. A copy of tax licenses must be available to the Market Master if you are required to possess one.
4. Vendors are required to display their prices. We also encourage you to have signage; please make sure your signage is on or beside the table. No signage is allowed in the walkways.
5. Vendors are responsible for justifying their own posted weights and measures to the consumer, including supplying a scale for their booth if applicable.
6. Spaces are occupied on a first-come, first-served basis (besides the seasonal vendors who have prepaid), with setup starting at 8:00am and must be completely set up by 9:00am. Seasonal and pre-paying vendors must arrive by 8:30am; otherwise, we reserve the right to sell that spot without a refund to the vendor. Vendors selling on asphalt are not permitted to pound stakes into the asphalt surface. Spaces will be marked approximately 10'x10', with some available to accommodate a vehicle. Any tables, tents, or vehicles must fit within the area.
7. Washing of fruits and vegetables must be done prior to arriving at the market. Selling of cut fruits and vegetables is not allowed.
8. The dumping of produce or other products in trash cans by vendors is forbidden. The vendor is required to take home everything that doesn't sell, including boxes, bags, etc.
9. Each vendor is expected to clean their assigned spot at the end of each day to keep it neat and clean during the time the Market is open.
10. Vendors are encouraged to remain at the Market until closing time.
11. Vendors wishing to bring a pet must have the pet on a leash that does not extend beyond the length of their booth and may not leave the vendor area.
12. No smoking of any kind is allowed, including but not limited to e-cigarettes and vaping, in any area of the Market. There is a designated smoking area.
13. The Market Manager/Master has the right to deny a vendor the privilege of selling at the Market. Reasons may include, but are not limited to, the lack of appropriate licenses, misrepresentation of products, poor quality of products, unclean area, or disorderly conduct.
14. Concerns, complaints, and/or suggestions regarding the operation of the Market should be submitted to the Market Master/Manager. Forms will be available on-site. Issues will be resolved as they arise, with the ultimate authority resting with the Market Advisory Board. Concerns will be resolved within two weeks at the maximum after submission in writing.
15. The Farwell Farmers Market is open rain or shine, and there will be no refunds.
16. The Market may invite charitable organizations, non-profits, musicians, and/or other entities or individuals to participate at the Market at no cost to help improve the Market, build community awareness, and promote the Village of Farwell. The Market may allow businesses to sponsor the Market to raise funds for the Market. No political solicitations will be permitted.

17. Disruptive, rude and/or vulgar behavior by a vendor and/or the vendor's employees will not be tolerated. Vendors who exhibit prohibited behavior will be asked to leave immediately.
18. Each vendor is solely responsible for their booth. The selling of products and receiving payment must ONLY be done by the vendor themselves, unless permission for alternative sale/responsibility has been signed and submitted.
19. The Market Master(s) reserves the right to consider balanced placement of various vendors for the good of the Market.
20. Small Wine Vendors:
 - a. Must complete the Michigan Liquor Control Commission (MLCC) Application for Farmers Market permit at <https://www.michigan.gov/lara/-/media/Project/Websites/lara/lcc/MW-Forms/Farmers-Market-Permit-Application-LCC250.pdf?rev=537ac9f23dea437987eb12372c4a6f04&hash=417E424AD00D51ED46A0A9E993DEB0E9>
 - b. A map of the Farmers Market will be provided upon acceptance of your Farmers Market Application for submission with your permit application.
 - c. Wine Vendors will check photo identification of all customers sampling or purchasing wine and will not serve wine to anyone under the age of 21, in accordance with federal law
 - d. Wine Vendors are responsible for their own supplies for tasting and having proper signage.

Compliance with these rules is essential for the smooth running and success of the Farwell Farmers Market.

